The objective of the Information Management minor programme is to provide an introductory foundation in the dynamic field of information management. The programme consists of courses which are taught using interactive learning modes. Students who minor in Information Management are required to complete successfully not fewer than 36 credits.

All courses are 6-credit courses. We use 150 hours of student learning activity (including timetabled classes, tutorials, online interaction, reading, studying, practical work, labs, site visits, researching and writing assignments) as the norm for a 6-credit course and the contact hours is about 24 hours. Most courses are assessed with 100% continuous assessment. All courses belong to the following category:

1. **Elective courses (6 credits)**

These courses help students build up fundamental knowledge of information management. Assessment methods are left to individual teachers who are encouraged to introduce assessment tasks which are appropriate to the stated learning outcomes of the courses. Assessment tasks will normally include group work, individual essays, reports, e-portfolios, journals, portfolios, proposals, debate, case studies, classroom and online activities, tests, quizzes. The written work should be no more than 4,000 words for 6-credit courses, and class participation and performance is usually measured. Assessment is either by 100% coursework or by a combination of 60% coursework and 40% examination.